

SCHEDULE A

Construction Foreman

Responsibilities and duties:

- Coordinate tasks according to priorities and plans
- Produce schedules and monitor attendance of crew
- Allocate general and daily responsibilities
- Supervise and train workers and tradespeople
- Ensure manpower and resources are adequate
- Guarantee all safety precautions and quality standards are met
- Supervise the use of machinery and equipment
- Monitor expenditure and ensure it remains within budget
- Resolve problems when they arise
- Report on progress to managers, engineers etc.

Requirements and skills:

- Proven experience as construction foreman
- In-depth knowledge of construction procedures, equipment and OSH guidelines
- Understanding of electrical and hydraulic systems
- Ability to read drawings, plans and blueprints
- Excellent organizational and leadership skills
- Ability to communicate and report effectively
- Aptitude in math
- Problem-solving abilities
- Good physical condition and stamina
- High school diploma or diploma in a skilled trade (electrician, carpenter etc.)